

Role Profile – SEND

School:



Your Roles & Responsibilities

The link governor for special educational needs and disabilities (SEND) will understand:

- The governing board's responsibilities under the special educational needs and disability (SEND) Code of Practice
- The different special educational needs and disabilities represented at the school
- The local and national policy context for SEND

Through meetings with the school's SENCO they will check that the school:-

- Makes the necessary special educational provision for any pupil with SEN
- Meets the needs of pupils with SEND
- Makes reasonable adjustments in line with the Equality Act 2010
- Ensures that all pupils with SEND join in with the everyday activities of the school together with the children without SEND
- Has appointed a SENCO and they have received appropriate training
- Has a suitable and up-to-date SEN information report / policy, published on the website

They will meet the SENCO three times a year to monitor:

- All aspects of SEND provision
- That the school makes good use of its SEND budget and resources
- The progress of pupils with SEND

They will report to the governing committee three times a year and the Full Governing Body once a year on the monitoring work carried out, ensuring that the governing committee and Full Governing Body:

- Is up to date about issues related to SEND
- Considers SEND in any budget discussions



Key Contacts

Governor Name	
Role:	
Contact details:	
Teacher / Link Name:	
Role:	
Contact details:	

Reporting Requirements

School Monitoring Visits to prepare report – arrange visit with the school	January May September
Monitoring Visit report to The Bluebell Federation Governing Committee x 3 a year	February June October
Annual report to FGB – once a year	November 2024

Documents you might need

Monitoring Visit Report	 SEND Monitoring Visit Form
FGB Paper Cover Sheet	 Report to the Full Governing Body.doc

Relevant Training Links

[Governor Knowledge - SEND Course](#)

[DFE Guidance](#)

<ul style="list-style-type: none">Asks challenging questions about the school's SEND provision and strategies <p>They will also attend training on the role of the SEND link governor, as appropriate.</p> <p>To complete SEND training on the relevant training links</p>	
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Any other relevant information